**COLLEGE COUNCIL MEETING**

**Notes**

**OCTOBER 19, 2023**

**3:15 - 4:30 PM**

Present: Angélica Garcia, Robert Holcomb, Robert Ethington, Kate Jolley, Sean Martin, Nancy Persons, Laura Aspinall, John Stover, Debbie Weatherly, Sandy Sigala, Mason Koski, Karolina Nazario

1. Meeting called to order by Nancy Persons
2. Agenda approved
3. Notes from 10.05.2023 approved
4. Review of Draft Administrative Procedure Drafted by Taskforce [AP 2410 Board Policies and Administrative Procedures - DRAFT.docx](https://srjc.sharepoint.com/:w:/s/CollegeCouncil/EUpewZ1FmV1CgIT6ygBz9AkBEkLToc0UZUIE0l74OCOLJQ?e=qcBj9c)
   1. New seven “Chapters” of Board policies/procedures outlined vs. current eight “Sections”. Facilities planning and Community Relations aren’t separate chapters anymore, instead they are included within the chapters.
   2. Question raised why “Chapter 5: Student Services – Chief Student Services Officer working with the Academic Senate” doesn’t include “Student Government”. Clarified that the consultation process will still happen as appropriate for individual policies. Chapters are outlined as they are in accordance with Ed. Code.
   3. Comment to spread out the six-year cycle out and not update all policies and procedures within two years. – Some policies and procedures will be updated at different times as needed because of legal updates.
   4. Language suggestion for “process for development” section:

#2: If the subject matter of a policy or procedure is under the purview of the Academic Senate, the Academic Senate President, in consultation with the Academic Senate Executive Committee, shall assign a lead faculty member of members as deemed necessary to work with the lead administrator to prepare the draft.

* 1. Clarify language regarding how we’re acknowledging the inclusion of 9+1 and Statewide Classified Senate.
  2. Suggestion to add to the governance guidelines the District/AFA contract Article 2.02 “CONFORMANCE WITH AGREEMENT: The District will amend its written policies and procedures and take such other action by resolution or otherwise as may be necessary to bring policies and procedures into conformance with the provisions of this Agreement to the Contract.”
  3. Dr. Garcia will work with Gene to include all Labor contract language to mirror what AFA contract outlines.
  4. District governance guidelines will be developed to include more detail.
  5. Dr. Garcia will edit the procedure with track changes and will bring back to next College Council meeting. Following, district community will be notified of this work and upcoming additional policy/procedure revisions and updates.

1. Facilities Related Committee Change - [Facilities Advisory Committee charge final.docx](https://srjc.sharepoint.com/:w:/s/CollegeCouncil/EfllDkohR_FIrAuXEu-pyXgBtl6Eckp0H5sSv2c0KxY3VQ?e=pJrJdC)
   1. Creation of District Facilities Advisory Committee (DFAC) eliminated the District Facilities Planning Committee, District Safety and Health Committee and the Parking Committee.
   2. The transportation piece of the Parking Committee is proposed to shift to the Sustainability Committee
   3. The facilities related portion of the District Access Committee will shift to DFAC
   4. DFAC will streamline conversations that are happening in multiple spaces
   5. Nancy asked for Academic Senate to receive the above summary to clarify AS faculty appointments to various committees.
   6. Mason asked for the same to be communicated with SGA
   7. Final charge, meeting schedule and committee structure were reviewed
   8. Anyone outlined in the committee structure can also be a designee, if better suited for the role
   9. ADA expert should be included in the committee membership (DRD are not experts in ADA or facilities, but should be included)
   10. Suggestion was made that Academic Senate and Classified Senate make the appointments when DRD faculty and classified appointments are specified
   11. Next Steps:
       1. Kate will take the final charge back to the committees letting them know that College Council approved the final charge and feedback was incorporated
       2. Disbanded committees will be eliminated
       3. Committees with updated charges will come to College Council for approval
       4. Kate will work with the appointing bodies and communicate the committee changes
2. Future Agenda Items
   1. Nancy already communicated to tri-chairs
   2. No other agenda item requests were received